

No: VKM/IQAC/2018-19/M03

Minutes of the meeting of IQAC, VKM, held on 22.09.2018

On 22.09.2018 a meeting of IQAC with Faculty Members of VKM was conducted at 1:00 p.m. in the Staff Room.

AGENDA

- Forming various committees for the smooth organization of the seminar "Land Acquisition: Development & Social Justice", to be held on 5-6 October, 2018.
- Appointing various committee members.

The meeting was Chaired by Principal, VKM. In all 32 faculty members were present during the meeting.

Following points were discussed –

1. The committees for the upcoming seminars was decided.
2. Committee members were appointed for different committees.



Dr. Indu Upadhyay
Coordinator, IQAC



Prof. Rachna Srivastava
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi


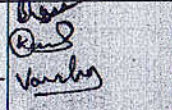
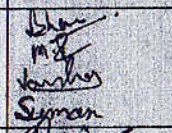
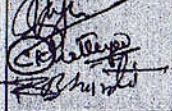
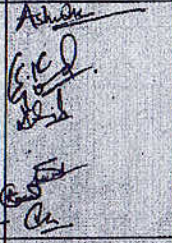

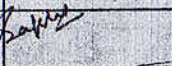

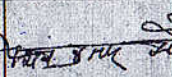
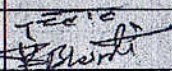
ACTION TAKEN REPORT


To implement the decisions of the IQAC meeting with Faculty Members held on 22.09.2018 the following actions were taken:


1. In all total 28 different committees were formed for the smooth organization of the seminar.
2. Committee members were appointed for different committees. The list of different committees was prepared and the same was circulated among the members for information and necessary action.


"TWO DAY NATIONAL SEMINAR ON "Land Acquisition: Development & Social Justice" 05-06 October, 2018 DUTY LIST			
S.no	Committee Name	Members	Signature
1.	Treasurer	<ul style="list-style-type: none"> • Dr. Kalpalata Dimri • Mr. Mahesh Nath Mehrotra 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">K. B. Dimri</div> <div style="width: 40px;">M. N. Mehrotra</div> </div>
2.	Reception Committee Inaugural Session Valedictory Session	<ul style="list-style-type: none"> ✓ Dr. Kumud Ranjan • Dr. Tripti Rani Jaiswal • Dr. Kalpalata Dimri ✓ Dr. Sangita Deodiyia • Dr. Asha Yadav • Dr. Nandini Verma • Dr. Smriti Bhatnagar • Dr. Madhuri Agarwal • Dr. Mamta Mishra 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">K. B. Dimri</div> <div style="width: 40px;">S. Deodiyia</div> <div style="width: 40px;">A. Yadav</div> <div style="width: 40px;">N. Verma</div> <div style="width: 40px;">S. Bhatnagar</div> <div style="width: 40px;">M. A. Agarwal</div> <div style="width: 40px;">M. Mishra</div> </div>
3.	Welcome	<ul style="list-style-type: none"> • Dr. Rachna Srivastava, Principal 	R. Srivastava
4.	Session Coordinators Inaugural Session Valedictory Session First Session Second Session Third Session Fourth Session	<ul style="list-style-type: none"> ✓ Dr. Bina Singh • Dr. Nairanjana Srivastava ✓ Dr. Kumud Ranjan • Dr. Smriti Bhatnagar ✓ Dr. Tripti Rani Jaiswal • Dr. Renu Srivastava 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">B. Singh</div> <div style="width: 40px;">N. Srivastava</div> <div style="width: 40px;">K. Ranjan</div> <div style="width: 40px;">S. Bhatnagar</div> <div style="width: 40px;">T. R. Jaiswal</div> <div style="width: 40px;">R. Srivastava</div> </div>
5.	Theme Presentation and Valedictory Report Reading	<ul style="list-style-type: none"> • Dr. Indu Upadhyay 	I. Upadhyay
6.	Maintenance of Seminar Hall	<ul style="list-style-type: none"> • Dr. Madhuri Agarwal • Smt. Anjana Chatterjee • Dr. Shashikala • Dr. Ashish Kr. Sonker • Dr. Nairanjana Srivastava • Sri Vikas Tripathi • Ms. Varsha Yadav • Sri Sanjay Kumar • Sri Sandeep Prajapati 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">M. A. Agarwal</div> <div style="width: 40px;">A. Chatterjee</div> <div style="width: 40px;">S. K.</div> <div style="width: 40px;">A. Srivastava</div> <div style="width: 40px;">V. Tripathi</div> <div style="width: 40px;">V. Yadav</div> <div style="width: 40px;">S. K.</div> <div style="width: 40px;">S. Prajapati</div> </div>
7.	Garland and Flowers	<ul style="list-style-type: none"> • Smt. Anjana Chatterjee 	A. Chatterjee
8.	Arrangement of Plant Saplings and books	<ul style="list-style-type: none"> • Dr. Shashikala • Dr. Supriya Singh 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">S. K.</div> <div style="width: 40px;">S. Singh</div> </div>
9.	Session wise powerpoint presentation	<ul style="list-style-type: none"> • Sri Chandra Kanta Chatterjee • Ms. Varsha Yadav 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">C. K. Chatterjee</div> <div style="width: 40px;">V. Yadav</div> </div>
10.	Annie Besant Photo	<ul style="list-style-type: none"> • Smt. Mamta Patel • Sri Sitaram Kushwaha 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">M. Patel</div> <div style="width: 40px;">S. Kushwaha</div> </div>
11.	Banner	<ul style="list-style-type: none"> • Sri Kapildev Yadav • Sri Ratan Kumar Sharma 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">K. Yadav</div> <div style="width: 40px;">R. K. Sharma</div> </div>
12.	Registration • Ms. Jyoti Patel • Ms. Pooja Chandra	<ul style="list-style-type: none"> • Dr. Manoj Kr. Singh • Smt. Sakshi Gupta • Smt. Mamta Patel • Sri Vishal Prajapati • Sri Ratan Kumar Sharma 	<div style="display: flex; justify-content: space-between;"> <div style="width: 40px;">M. K. Singh</div> <div style="width: 40px;">S. Gupta</div> <div style="width: 40px;">M. Patel</div> <div style="width: 40px;">V. Prajapati</div> <div style="width: 40px;">R. K. Sharma</div> </div>

13.	Refreshment Committee	<ul style="list-style-type: none"> • Dr. Bina Singh • Dr. Niharika Lal • Dr. Supriya Singh • Dr. Purnima • Dr. Shagun Singh <i>Birth</i> • Dr. Garima Upadhyay • Sri. Shashikesh Kr. Gond • Smt. Yogita Vishwakarma • Ms. Varsha Mourya • Smt. Savitri • Smt. Soni Patel • Sri Shiv Kumar 	<p><i>N. Up</i></p> <p><i>SSJ</i></p> <p><i>Purnima</i></p> <p><i>Garima</i></p> <p><i>SSJ</i></p> <p><i>Yogita</i></p> <p><i>Varsha</i></p> <p><i>Soni</i></p>
14.	Press Committee Inaugural Session Reporting Valedictory Session Reporting Day-1, Technical Session -1 Day-1, Technical Session -2 Day-2, Technical Session -3 Day -2, Technical Session -4 Other Members of press committee	<ul style="list-style-type: none"> • Dr. Ashish Kr. Sonker (Incharge) • Dr. Anshu Shukla • Dr. Anjulata Singh • Dr. Anjulata Singh • Dr. Sunita Dixit <i>Shant</i> • Dr. Deepmala Srivastava • Dr. Pratima • Dr. Shubhra Sinha • Dr. Shashikesh Kr. Gond • Dr. Shashi Kala • Dr. Supriya Singh • Dr. Purnima • Dr. Vijay Kumar • Sri Sharad Kumar • Sri Ratan Kumar Sharma 	<p><i>Ashish</i></p> <p><i>Anshu</i></p> <p><i>AS</i></p> <p><i>Shant</i></p> <p><i>Deepmala</i></p> <p><i>Pratima</i></p> <p><i>Shubhra</i></p> <p><i>SSJ</i></p> <p><i>SSJ</i></p> <p><i>Purnima</i></p> <p><i>Sharad</i></p> <p><i>Ratna</i></p>
15.	Certificate Making	<ul style="list-style-type: none"> • Dr. Indu Upadhyay • Dr. Anjulata Singh • Mr. Kapildev Yadav 	<p><i>AS</i></p> <p><i>Kand</i></p>
16.	Certificate Writing	<ul style="list-style-type: none"> • Dr. Sunita Dixit • Dr. Anuradha Bapuly • Dr. Annapurna • Smt. Sakshi Gupta <i>Sakshi</i> • Mr. Rahul Bhatti (Research Scholar) 	<p><i>Shant</i></p> <p><i>Bapuly</i></p>
17.	Souvenir Printing	<ul style="list-style-type: none"> • Dr. Renu Srivastava • Dr. Indu Upadhyay • Dr. Anjulata Singh • Smt. Bharati Chattopadhyay • Sri Kapil Dev Yadav 	<p><i>Renu</i></p> <p><i>AS</i></p> <p><i>AS</i></p>
18.	Invitation for Inaugural and Valedictory Session	<ul style="list-style-type: none"> • Dr. Kumud Ranjan • Dr. Tripti Rani Jaiswal • Dr. Shanta Chattejee • Dr. Bina Singh • Dr. Kalpana Anand • Dr. Supriya Singh • Ms. Varsha Yadav 	<p><i>Kumud</i></p> <p><i>Tripti</i></p> <p><i>Shanta</i></p> <p><i>Bina</i></p> <p><i>Kalpana</i></p> <p><i>Supriya</i></p> <p><i>Varsha</i></p>

19.	Kulgeet Musical Programme	<ul style="list-style-type: none"> • Dr. Seema Verma • Sri SoumyaKanti Mookherjee • Dr. Swarvandana Sharma • Dr. Meenu Pathak 	
20.	Names of Guests on Dias	<ul style="list-style-type: none"> • Smt. Bharati Chattopadhyay • Sri Kapil Dev Yadav • Ms. Varsha Yadav 	
21.	Folder preparation for Guests	<ul style="list-style-type: none"> • Smt. Bharati Chattopadhyay • Smt. Mamta Patel • Ms. Varsha Yadav • Ms. Suman Kannojiya 	
22.	Mike and Sound Arrangements	<ul style="list-style-type: none"> • Sri Soumyakanti Mookherjee • Sri Chandra kanta Chatterjee • Sri Kalika Prasad Bharti 	
23.	Accommodation of guests & Transportation	<ul style="list-style-type: none"> • Dr. Ashish Kr. Sonker • Dr. Vijay Kumar • Dr. Shashikesh Kr. Gond • Sri Atul Kr. Singh • Dr. Annapurna • Sri Sharad Kumar • Sri Kapil Dev Yadav • Sri Vikas Tripathi 	
24.	Receiving of guests	<ul style="list-style-type: none"> • Receiving Mr. R.C. Sinha from Station – Sri Sharad Kumar (Arrival : 4.10.18; 4:40 p.m.; Train No. 13006) (Departure : 6.10.2018; 1:20 p.m., Air India flight) • Mr. Sudhir Krishna from Airport – Sri Kapil Dev Yadav (Arrival : 4.10.18; 5:55 p.m.) (Departure : 6.10.18; 7:35 p.m.) • Mr. Ashutosh Bhardwaj from Airport – Sri Vikas Tripathi (Arrival : 4.10.18; 11:40 a.m.) • Prof. Anand Kumar from Airport – Sri Kapil Dev Yadav (Arrival : 6.10.18; 9:40 a.m.) (Departure: 7.10.18; 3:45 p.m.) 	
25.	Photography and Recording	<ul style="list-style-type: none"> • To be arranged by Smt. Sakshi Gupta 	
26.	Discipline in Hall	<ul style="list-style-type: none"> • Dr. Shanta Chatterjee • Dr. Asha Yadav • Dr. Poonam Pandey 	
27.	Discipline outside Hall	<ul style="list-style-type: none"> • Sri Bhirgu Nath • Sri Shiv kumar 	
28.	Duty on the Gate	<ul style="list-style-type: none"> • Sri Nand Lal • Sri Kalika Prasad Bharti 	


 Dr. Rachna Srivastava
 Principal


 Dr. Indu Upadhyay
 Coordinator, IQAC


 Prof. Rachna Srivastava
 Principal
 Vasant Kanya Mahavidyalaya
 Kamachha, Varanasi