

Minutes of the meeting of IQAC, VKM, held on 04.12.2018

A meeting of members of NAAC committee and IQAC was scheduled on 4.12.2018 at 1:00 p.m. in the Principal's office.

Following members were present-

1. Prof. Rachna Srivastava, Principal, VKM
2. Dr. Indu Upadhyay, Co-ordinator, IQAC
3. Dr. Tripti Rani Jaiswal
4. Dr. Shanta Chatterjee
5. Dr. Bina Singh
6. Dr. Anjulata Singh
7. Dr. Shashikala
8. Dr. Nairanjana Srivastava
9. Dr. Supriya Singh

AGENDA

- Forming various committees for the smooth organization of the seminar "Fostering Global Competencies along with Value Education among students : Role of HEIs" sponsored by NAAC to be held in the month of January 2019.
- Appointing various committee members for the smooth organization of the seminar.

The meeting was Chaired by Principal, VKM.

Following points were discussed –

1. The committees for the upcoming seminars was decided.
2. Committee members were appointed for different committees.



Dr. Indu Upadhyay
Coordinator, IQAC



Prof. Rachna Srivastava
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi


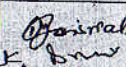
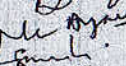
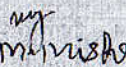
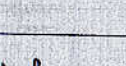



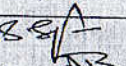
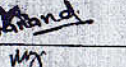

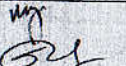
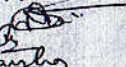
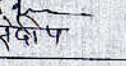





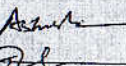
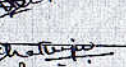
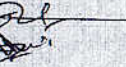



ACTION TAKEN REPORT

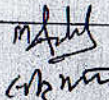




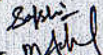
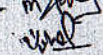
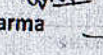




























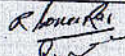


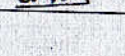
To implement the decisions of the IQAC meeting with Faculty Members held on 04.12.2018 the following actions were taken:

1. In all total 27 different committees were formed for the smooth organization of the seminar.
2. Committee members were appointed for different committees. The list of different committees was prepared and the same was circulated among the members for information and necessary action.

"TWO DAY NATIONAL SEMINAR ON Fostering Global Competencies along with Value system among Students: Role of HEIs."
24-25 January, 2019

DUTY LIST

S.no	Committee Name	Members	Signature
1.	Treasurer	<ul style="list-style-type: none"> • Dr. Kumud Ranjan • Dr. Annapurna • Mr. Mahesh Nath Mehrotra 	 Mah
2.	Reception Committee Inaugural Session Valedictory Session	<ul style="list-style-type: none"> • Dr. Tripti Rani Jaiswal • Dr. Kalpalata Dimri • Dr. Sangita Deodiya • Dr. Asha Yadav • Dr. Nandini Verma • Dr. Smriti Bhatnagar • Dr. Madhuri Agarwal • Dr. Mamta Mishra 	 Asha  Nandini  Smriti  Madhuri  Mamta
3.	Welcome	<ul style="list-style-type: none"> • Dr. Rachna Srivastava, Principal 	
4.	Session Co-ordinator Inaugural Session Valedictory Session First Session Second Session Third Session Fourth Session	<ul style="list-style-type: none"> • Dr. Anshu Shukla • Dr. Garima Upadhyaya 	 Anshu  Garima
5.	Theme Presentation Valedictory Report Reading	<ul style="list-style-type: none"> • Dr. Supriya Singh • Dr. Kumud Ranjan • Dr. Kalpana Anand 	 Supriya  Kumud  Kalpana
6.	Maintenance of Seminar Hall	<ul style="list-style-type: none"> • Dr. Madhuri Agarwal • Smt. Anjana Chatterjee • Dr. Shashikala • Dr. Ashish Kumar Sonker • Dr. Nairanjana Srivastava • Sri Vikas Tripathi • Ms. Varsha Yadav • Sri Sanjay Kumar • Sri Sandeep Prajapati 	 Anjana  Shashikala  Ashish  Nairanjana  Vikas  Varsha  Sanjay  Sandeep
7.	Garland and Flowers	<ul style="list-style-type: none"> • Smt. Anjana Chatterjee • Dr. Ashish Kumar Sonker 	 Anjana  Ashish
8.	Arrangement of Plant Saplings and Memento	<ul style="list-style-type: none"> • Dr. Shashikala • Dr. Nairanjana Srivastava 	 Shashikala  Nairanjana
9.	Session wise Powerpoint presentation	<ul style="list-style-type: none"> • Sri Chandra Kanta Chatterjee • Ms. Varsha Yadav 	 Chandra  Varsha

10.	Annie Besant Photo	<ul style="list-style-type: none"> • Smt. Mamta Patel • Sri Sitaram Kushwaha 	
11.	Banner	<ul style="list-style-type: none"> • Dr. Ashish Kumar Sonker • Sri Kapildev Yadav • Sri Ratan Kumar Sharma 	  
12.	Registration	<ul style="list-style-type: none"> • Dr. Manoj Kr. Singh • Smt. Sakshi Gupta • Smt. Mamta Patel • Sri Vishal Prajapati • Sri Ratan Kumar Sharma 	    
13.	Refreshment Committee	<ul style="list-style-type: none"> • Dr. Nandini Verma • Dr. Mamta Mishra • Dr. Manoj Kr. Singh • Dr. Nairanjana Srivastava • Dr. Arti Kumari • Dr. Pratima Singh 	     
14.	<p>Press Committee</p> <p>Inaugural Session Reporting</p> <p>Valedictory Session Reporting</p> <p>Day-1, Technical Session -1</p> <p>Day-1, Technical Session -2</p> <p>Day-2, Technical Session -3</p> <p>Day -2, Technical Session -4</p> <p>Other Members of press committee</p>	<ul style="list-style-type: none"> • Dr. Seema Verma (Incharge) • Dr. Sunita Dixit • Dr. Anjulata Singh • Dr. Manju Kumari • Dr. Anjulata Singh • Dr. Manju • Dr. Deepmala Srivastava • Dr. Pratima Singh • Mr. Tarun Mishra • Dr. Shubhra Sinha • Dr. Ashish Kr. Sonker • Dr. Arti Kumari • Dr. Shagun Singh • Dr. Shashikala • Dr. Purnima • Sri Sharad Kumar • Sri Ratan Kumar Sharma 	                
15.	Certificate Making	<ul style="list-style-type: none"> • Dr. Kumud Ranjan • Dr. Ram Prasad Sonkar • Dr. Purnima • Sri Kapildev Yadav 	   
16.	Certificate Writing	<ul style="list-style-type: none"> • Dr. Ram Prasad Sonkar • Dr. Purnima • Smt. Sakshi Gupta • Ms. Vaashta Yadav 	   

17.	Souvenir Printing	<ul style="list-style-type: none"> • Dr. Renu Srivastava • Dr. Niharika Lal • Dr. Indu Upadhyay • Dr. Supriya Singh • Dr. Purnima • Smt. Bharati Chattopadhyay • Sri Kapil Dev Yadav 	<p>Renu N. Lal Upadhyay Smt. Bharati Chatterjee Sri Kapil Dev Yadav</p>
18.	Invitation for Inaugural and Valedictory Session	<ul style="list-style-type: none"> • Dr. Kumud Ranjan • Dr. Tripti Rani Jaiswal • Dr. Shanta Chatterjee • Dr. Bina Singh • Dr. Kalpana Anand • Dr. Akhilesh Kr. Rai • Dr. Purnima • Ms. Varsha Yadav 	<p>Kumud Ranjan Tripti Rani Jaiswal Shanta Chatterjee Bina Singh Kalpana Anand Akhilesh Kr. Rai Purnima Ms. Varsha Yadav</p>
19.	Kulgeet	<ul style="list-style-type: none"> • Dr. Swarvandana Sharma • Dr. Seema Verma • Sri Soumya Kanti Mookherjee 	<p>Dr. Swarvandana Sharma Dr. Seema Verma Sri Soumya Kanti Mookherjee</p>
20.	Names of Guests on Dias	<ul style="list-style-type: none"> • Sri Kapil Dev Yadav • Ms. Varsha Yadav • Sri Vishal Prajapati 	<p>Sri Kapil Dev Yadav Ms. Varsha Yadav Sri Vishal Prajapati</p>
21.	Folder preparation for Guests	<ul style="list-style-type: none"> • Dr. Annapurna • Smt. Mamta Patel • Smt. Sakshi Gupta • Ms. Varsha Yadav • Sri Vishal Prajapati • Ms. Suman Kannaujiya 	<p>Dr. Annapurna Smt. Mamta Patel Smt. Sakshi Gupta Ms. Varsha Yadav Sri Vishal Prajapati Ms. Suman Kannaujiya</p>
22.	Mike and Sound Arrangements (Internal Mikes)	<ul style="list-style-type: none"> • Sri Soumya Kanti Mookherjee • Sri Chandra Kanta Chatterjee • Sri Kalika Prasad Bharti 	<p>Sri Soumya Kanti Mookherjee Sri Chandra Kanta Chatterjee Sri Kalika Prasad Bharti</p>
23.	Receiving, Accommodation & Transportation of guests	<ul style="list-style-type: none"> • Dr. Akhilesh Kr. Rai • Dr. Vijay Kumar • Dr. Shashikesh Kr. Gond • Sri Sharad Kumar • Sri Sanjay Kumar 	<p>Dr. Akhilesh Kr. Rai Dr. Vijay Kumar Dr. Shashikesh Kr. Gond Sri Sharad Kumar Sri Sanjay Kumar</p>
24.	Discipline in Hall	<ul style="list-style-type: none"> • Dr. Shanta Chatterjee • Dr. Asha Yadav • Dr. Meenu Pathak • Dr. Suman Singh • Dr. Poonam Pandey 	<p>Dr. Shanta Chatterjee Dr. Asha Yadav Dr. Meenu Pathak Dr. Suman Singh Dr. Poonam Pandey</p>
25.	Discipline outside Hall	<ul style="list-style-type: none"> • Sri Sanjay Kumar • Sri Shiv Kumar 	<p>Sri Sanjay Kumar Sri Shiv Kumar</p>
26.	Duty on the Gate	<ul style="list-style-type: none"> • Sri Nand Lal • Sri Kalika Prasad Bharti 	<p>Sri Nand Lal Sri Kalika Prasad Bharti</p>
27.	Vote of Thanks	<ul style="list-style-type: none"> • Dr. Indu Upadhyay 	<p>Dr. Indu Upadhyay</p>

Dr. Rachna Srivastava

Dr. Indu Upadhyay
Coordinator, IQAC

Prof. Rachna Srivastava

Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi