

Date : 15.02.2021

NOTICE

A meeting of Internal members of IQAC is scheduled to be held on 17.02.2021 at 2:30 P.M. in the Principal's Office. The following members are requested to attend:

1. Prof. Rachna Srivastava, Principal, V.K.M.
2. Dr. Indu Upadhyay, Coordinator, IQAC
3. Dr. Niharika Lal, Coordinator, NAAC
4. Dr. Tripti Rani Jaiswal, Associate Professor, Hindi, V.K.M.
5. Dr. Shanta Chatterjee, Associate Professor, Sanskrit, VKM
6. Dr. Sangeeta Deodiya, Associate Professor, Home Sc., VKM
7. Dr. Bina Singh, Associate Professor, English, VKM
8. Dr. Swarvandana Sharma, Associate Professor, Music Vocal, VKM
9. Dr. Poonam Pandey, Associate Professor, History, VKM
10. Dr. Anju Lata Singh, Assistant Professor, Psychology, VKM
11. Dr. Supriya Singh, Assistant Professor, English, VKM
12. Dr. Rajesh Verma, Asst. Prof., English, VKM
13. Dr. Annapurna, Administrative Officer, VKM
14. Mrs. Bharati Chattopadhyay, Senior Assistant., VKM

R. Srivastava
Indu Upadhyay
N. Lal
- Poonam

Shanta
- Anju
- Supriya
- Rajesh
- Annapurna
- Bharati

Indu Upadhyay
Dr. Indu Upadhyay
Coordinator, IQAC

R. Srivastava
Prof. Rachna Srivastava
Principal

Minutes

A meeting of IQAC was held in the Principal's office on 17.02.2021 at 2:30 p.m.

Following members were present:

Prof. Rachna Srivastava	Principal
Dr. Indu Upadhyay	IQAC Coordinator
Dr. Niharika Lal	NAAC Coordinator
Dr. Tripti Rani Jaiswal	
Dr. Shanta Chatterjee	
Dr. Swarvandana Sharma	
Dr. Poonam Pandey	
Dr. Anjulata Singh	
Dr. Supriya Singh	
Dr. Asha Yadava	(invitee)
Dr. Rajesh Verma	(invitee)
Dr. Annapurna	
Ms Bharati Chattopadhyay	

The meeting was Chaired by Prof. Rachna Srivastava, Principal.

The Agenda for the meeting was as under –

- 1) Attainment of future goals mentioned in AQAR for the session 2018-19.
- 2) Establishment of a Study Centre on scholars from the field of literature, art and music.
- 3) Distribution of various criteria of AQAR for the session 2019-20 among committee members.
- 4) Reconstitution of IQAC for the new session w.e.f. July 2021.
- 5) Registration of Alumni Cell.

The meeting started with the welcoming of members by the IQAC Co-ordinator, Dr. Indu Upadhyay.

1) Attainment of future goals mentioned in AQAR for the session 2018-19-

The future goals mentioned in the AQAR of the session 2018-19 were discussed in detail-

- a) **Introduction of more UG and PG courses-** In the session 2020-21 UG course in Geography has been introduced. The college is also in the process of introducing Mathematics and Statistics at UG level. Proposal for the same has been approved by the Academic Council of BHU and the subjects will be introduced after the visit and recommendations of the inspection committee.
- b) **Regarding lecture/workshops on MOOC courses,** it was decided to organize seminar / workshops in hybrid mode on e-content development. It was also suggested to organize seminars on relevant topics like National Education Policy; New Farmer Bill ; Indian Music etc.
- c) In this connection it was felt by the members that the E-content should be developed and uploaded on the college official youtube channel systematically. It was suggested by the Principal to visit Society of Higher Education & Practical Application (SHEPA) campus, where they are developing system for E-Content development and uploading of the same.
- d) **Strengthening of Placement of Students** – It was felt that placement of students is a very important aspect and NAAC also focuses a lot on students placement. More faculty members should be involved in the placement cell. Tie up with BHU placement cell should also be

done. Lectures/ workshops should be organized for students regarding career options and counseling.

e) It was felt that faculty members should undertake more project work.

2) **Establishment of Study Centre** – The members felt strongly that a study centre in the college on scholars from the field of literature, art and music should be opened. Indigenous topic like centre on Varanasi can also be chosen. It is a vast topic and will cover all major fields like literature, art, culture, music etc. It was decided that work on preparing of proposal for the same may be initiated.

3) **Distribution of various criteria of AQAR for the session 2019-20 among committee members** – It was informed by the Co-ordinator, IQAC, that the AQAR for the session 2019-20 has to be submitted online by 31st May, 2021. For timely preparation and submission of AQAR it was decided to distribute all its criteria among committee members.

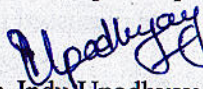
4) **Reconstitution of IQAC for the new session w.e.f. July 2021** – The present IQAC was constituted for a period of two years i.e. from July 2019 to June 2021. In the new session, due to retirement of two senior members of the Cell, it was decided to reconstitute the IQAC as per NAAC guidelines. Names of Dr. Garima Upadhyay and Dr. Nairanjana Srivastava as internal members were suggested.

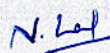
Regarding external members, names of Dr. Nidhi Sharma, BHU and Prof. Dr. Bhartendu Kumar Singh, IQAC, BHU, and Dr. Nisha Singh, Dept. of English, MGKVP, were suggested.

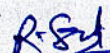
5) **Registration of Alumni Cell**- Dr. Poonam Pandey, Incharge of Alumni Cell informed the members that the registration of Alumni Cell is under process.

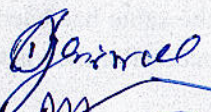

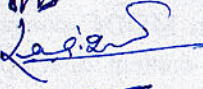
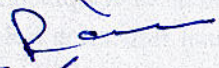
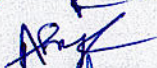
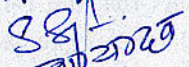




6) **Any other matter** –

- It was informed by Principal that the college is considering the installation of **Turnitin** Software in the library to deter plagiarism. A meeting regarding the same is scheduled on 19.02.2021 at 2:00 p.m. with the company staff. Dr. Rajesh Verma along with other faculty members and staff will attend the meeting.
- Members were also informed that the next NAAC visit is due in the year 2022. Committee members are expected to fulfill their responsibilities with commitment so that the self study report is prepared and submitted well within time.


Dr. Indu Upadhyay
Co-ordinator, IQAC

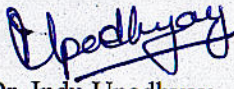

Dr. Niharika Lal
Co-ordinator, NAAC

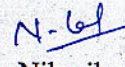

Prof. Rachna Srivastava
Principal
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi

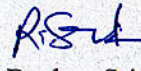
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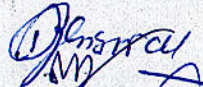
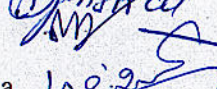
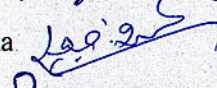
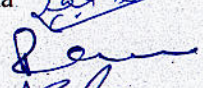

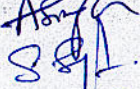
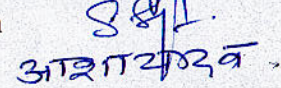
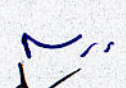
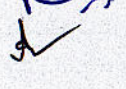
ACTION TAKEN REPORT

- 1 (b) Regarding organizing lecture/workshops on MOOC courses- It was recommended to invite proposals from different departments regarding suggestion of suitable topics.
 - (c) Regarding visit to Society of Higher Education & Practical Application (SHEPA) campus, for comprehending their system of E-content development, Dr. Rajesh Verma along with Sri Chandrakanta Chatterjee, Technical Assistant were assigned.
 - (d) Regarding strengthening of placement cell and involvement of more faculty members, it was decided to involve Dr. Poonam Pandey in the cell. Dr. Poonam also suggested to organize lecture on professional orientation for students.
2. Regarding preparing proposal for Study Centre, Dr. Asha Yadava and Dr. Shanta Chatterjee were assigned the task.
 3. Distribution of various criteria of AQAR for the session 2019-20 among committee members-
The criteria were distributed as under –
 - Criteria I – Dr. Poonam Pandey
 - Criteria II – Dr. Anjulata Singh
 - Criteria III – Dr. Sangita Deodiya, Dr. Asha Yadava
 - Criteria IV – Dr. Rajesh Verma, Dr. Annapurna
 - Criteria V – Dr. Indu Upadhyay
 - Criteria VI – Dr. Niharika Lal, Dr. Supriya Singh
 - Criteria VII – Dr. Shanta Chatterjee, Dr. Swarvandana Sharma
 4. It was decided to reconstitute the IQAC w.e.f. July, 2021. Members to be informed accordingly.
 5. Regarding registration of Alumni Cell, it was recommended to inform the committee members to expedite the matter.


Dr. Indu Upadhyay
Co-ordinator, IQAC


Dr. Niharika Lal
Co-ordinator, NAAC


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