

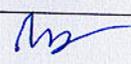
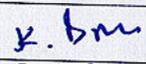
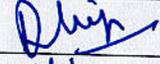
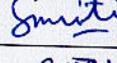
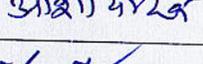
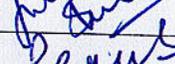
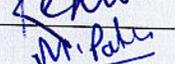
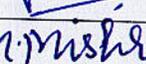
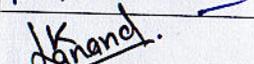
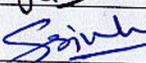
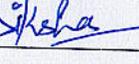
**VASANT KANYA MAHAVIDYALAYA
KAMACHHA, VARANASI**

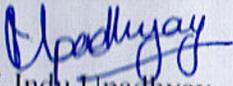
NOTICE

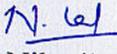
Date : 19.05.2022

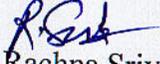
A meeting of IQAC and NAAC with Heads of the Department is scheduled on 23.05.2022 at 12:00 noon in the Seminar Hall.

Following members are requested to be present:-

S.no	Name	Signature
1.	Dr. Shanta Chatterjee, Dept. of Sanskrit	
2.	Prof. Kalpalata Dimri, Dept. of Economics	
3.	Prof Sangeeta Deodiya, Dept. of Home Science	
4.	Dr. Smriti Bhatnagar, Dept. of History	
5.	Prof. Asha Yadav, Dept. of Hindi	
6.	Prof. Swarvandana Sharma, Dept. of Music Vocal	
7.	Prof. Renu Srivastava, Dept. of Political Science	
8.	Prof. Meenu Pathak, Dept. of Music Instrumental	
9.	Prof. Mamta Mishra, Dept. of Philosophy	
10.	Dr. Kalpana Anand, Dept. of Sociology	
11.	Dr. Shubhra Sinha, Dept. of Psychology	
12.	Dr. Nairanjana Srivastava, Dept. of AIHC & Archeology	
13.	Ms. Deeksha Jaiswal, Dept. of Painting	


Prof. Indu Upadhyay
Co-ordinator, IQAC


Prof. Niharika Lal
Co-ordinator, NAAC
& Head, Dept. of English


Prof. Rachna Srivastava
Principal

**VASANT KANYA MAHAVIDYALAYA
KAMACHHA, VARANASI**

No: VKM/IQAC-NAAC/2021-22/M12

Minutes of the meeting held on 23.05.2022

A meeting of members of NAAC & IQAC with Heads of Department was held at 12:00 noon in the seminar hall on 23.05.2022.

Following members were present:

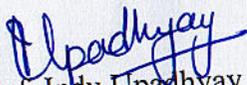
- Prof. Rachna Srivastava, Principal (On Chair)
- Prof. Niharika Lal, Co-ordinator, NAAC & Head, Dept. of English
- Prof. Indu Upadhyay, Co-ordinator, IQAC
- Dr. Shanta Chatterjee, Head, Dept. of Sanskrit
- Prof. Kalpalata Dimri, Head, Dept. of Economics
- Prof. Sangeeta Deodiya, Head, Dept. of Home Science
- Dr. Smriti Bhatnagar, Head, Dept. of History
- Prof. Asha Yadava, Head, Dept. of Hindi
- Prof. Renu Srivastava, Head, Dept. of Political Science
- Prof. Mamta Mishra, Head, Dept. of Philosophy
- Dr. Kalpana Anand, Head, Dept. of Sociology
- Dr. Shubhra Sinha, Head, Dept. of Psychology
- Prof. Seema Verma, Dept. of Music Vocal
- Dr. Arti Kumari, Dept. of AIHC & Archaeology

Leave of absence was granted to Prof. Swarvandana Sharma -Head, Music Vocal, Prof. Meenu Pathak – Head, Music Instrumental, Dr. Nairanjana Srivastava – Head, AIHC & Archaeology and Ms. Diksha Jaiswal, Dept. of Painting. The meeting was attended by the representatives of respective departments.

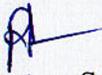
Following points were discussed:

1. All the Heads of the Department were briefed about the revised manual of SSR and manual of Standard Operating Procedure (SOP) for data and verification.
2. It was discussed that proper documentation of records and collection of data as per NAAC guidelines need to be followed. Brochures and details of programme should be collected.
3. Regarding collection of students data it was suggested that a google form with all the required details like Aadhar Number, contact details etc. may be filled by the student at the time of admission.
4. All the departmental heads were asked to motivate faculty members of respective departments to undertake projects from various funding agencies.
5. Faculty members to be encouraged to publish papers in UGC Care listed Journal in place of Peer Reviewed journals. They should provide proper link and screen shot of the same in the journal website at the time of submission of APAR.

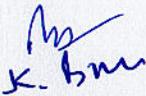
6. Faculty Development Programmes for teaching as well as non-teaching staff need to be conducted. It was explained that invited talks and lectures cannot be considered under FDP. Collaborative work to be increased.
7. Department wise action taken report should be maintained.
8. Steps to be taken for proper documentation of grievances received and their redressal has to be maintained. Details of grievances addressed at the department level should be informed to the cell from time to time.
9. Proper documentation of placement and progression of students is to be maintained. Data of students participating and clearing different competitive exams should also be maintained department- wise.
10. In view of NAAC Guidelines, it was decided to add more faculty members in the IQAC Committee.
11. Following points were suggested in the meeting –
 - At least two counselors should be engaged in the college for regular counseling of students.
 - Policy for proportionate remuneration to be framed for resource persons of various lectures and workshops.
 - Frequent meeting should be organized with departments by IQAC and NAAC.

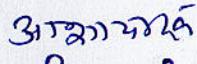
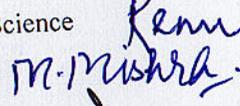
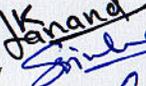
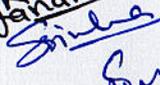
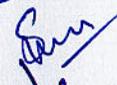
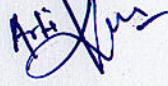

Prof. Indu Upadhyay
Co-ordinator, IQAC


Prof. Niharika Lal
Co-ordinator, NAAC
& Head, Dept. of English


Prof. Rachna Srivastava
Principal

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- Prof. Seema Verma, Dept. of Music Vocal
- Dr. Arti Kumari, Dept. of AIHC & Archaeology


K. B. S. Sinha

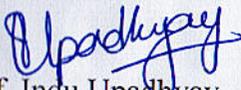
Smriti

Renu Srivastava

M. Mishra

Kalpana Anand

Shubhra Sinha

Seema Verma

Arti Kumari

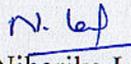
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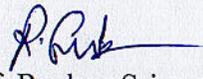
No: VKM/IQAC- NAAC/2021-22/ATR12

ACTION TAKEN REPORT

- Email-id of grievance redressal cell of the college was uploaded at college website.
- Every Department formed a whatsapp group of alumni and present students for keeping proper record of placement and progression.
- Google -form to collect feedback from faculty members was created and circulated among faculty members.
- In view of NAAC Guidelines, following members were added in the IQAC Committee w.e.f. July 2022.
 - Dr. Shubhra Sinha, Dept. of Psychology
 - Dr. Shashikala, Dept. of Hindi


Prof. Indu Upadhyay
Co-ordinator, IQAC


Prof. Niharika Lal
Co-ordinator, NAAC
& Head, Dept. of English


Prof. Rachna Srivastava
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