#### NOTICE

Date: 23.01.2023

A meeting of Internal members of IQAC and NAAC will be held on 27.01.2023 at 12:30 p.m. in the Principal's office. The meeting will be held to discuss the status of work in the formulation of AQAR for the session 2021-22 and SSR in view of upcoming NAAC.

Following members are requested to be present:-

S.no	Name	Signature
1.	Dr. Shanta Chatterjee – Member, IQAC	m
2.	Prof. Kalpalata Dimri- Member, NAAC	K. Bim'
3.	Prof. Poonam Pandey- Member, IQAC & NAAC	Kerry
4.	Dr. Garima Upadhyay- Member, IQAC & NAAC	g
5.	Dr. Anshu Shukla- Member, NAAC	B
6.	Dr. Kalpana Anand- Member, NAAC	Knand
7.	Dr. Shashikala – Member, IQAC	63
8.	Dr. Shubhra Sinha – Member, IQAC & NAAC	Souha
9.	Dr. Anjulata Singh – Member, IQAC & NAAC	Asiph
10.	Dr. Akhilesh Kr. Rai – Member, NAAC	June 1
11.	Dr. Sunita Dixit- Member, NAAC	fluary.
12.	Dr. Supriya Singh – Member, IQAC & NAAC	38/
13.	Dr. Nairanjana Srivastava – Member, IQAC & NAAC	(2) J.
14.	Dr. Manju Kumari – Member, NAAC	Aur.

Prof. Indu Upadhyay Co-ordinator, IQAC

Prof. Niharika Lal Co-ordinator, NAAC Prof. Rachna Srivastava Principal

Date: 27.01.2023

A meeting of Internal members of IQAC and NAAC was held on 27.01.2023 at 12:30 p.m. in the Principal's office.

Following members were present:-

S.no	Name	Signature
1.	Prof. Rachna Srivastava , Principal (On Chair)	R.lus
2.	Prof. Niharika Lal, Co-ordinator, NAAC	N.W.
3.	Prof. Indu Upadhyay, Co-ordinator, IQAC	Alpadhyay
4.	Dr. Shanta Chatterjee – Member, IQAC	Ma
5.	Prof. Kalpalata Dimri- Member, NAAC	K. bimi
6.	Prof. Poonam Pandey- Member, IQAC & NAAC	four
7.	Dr. Garima Upadhyay- Member, IQAC & NAAC	gre,
8.	Dr. Anshu Shukla- Member, NAAC	the L
9.	Dr. Kalpana Anand- Member, NAAC	Mond
10.	Dr. Shashikala – Member, IQAC	Gy
11.	Dr. Shubhra Sinha – Member, IQAC & NAAC	Ssinha
12.	Dr. Anjulata Singh – Member, IQAC & NAAC	Abryl 1
13.	Dr. Akhilesh Kr. Rai – Member, NAAC	The state of the s
14.	Dr. Sunita Dixit- Member, NAAC	Aluant
15.	Dr. Supriya Singh – Member, IQAC & NAAC	281.
16.	Dr. Nairanjana Srivastava – Member, IQAC & NAAC	CADO
17.	Dr. Manju Kumari – Member, NAAC	- Uni
18.	Dr. Annapurna – Member IQAC	d
19.	Ms. Bharati Chattopadhyay- Member IQAC	Davez.

### No: VKM/IQAC-NAAC/2022-23/Iqac M07/Naac M05

### Minutes of the meeting held on 27.01.2023

A meeting of internal members of IQAC and NAAC was held on 27.01.2023 at12:30 p.m. in the Principal's office. Following members were present:-

Following matters were discussed:-

- Members were informed about the extended date of AQAR which is 28.02.2023.
- Criterion wise AQAR and SSR were distributed among committee members.
- Office staffs were deputed for different criteria.
- It was decided that the committee members will discuss their criterion with the Principal.
- NAAC Steering Committee was formed with following members:-
  - Prof. Niharika Lal
  - Prof. Indu Upadhyay

Signature

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• Dr. Anjulata Singh

• In order to expedite the process of completion of SSR, two more members were included in the NAAC Committee.

Prof. Indu Upadhyay Co-ordinator, IQAC Prof. Niharika Lal Co-ordinator, NAAC

Prof. Rachna Srivastava

Principal

Name

Dr. Shanta Chatterjee

Prof. Kalpalata Dimri

Prof. Poonam Pandey

Dr. Garima Upadhyay

Dr. Anshu Shukla

Dr. Kalpana Anand

Dr. Shashikala

Dr. Shubhra Sinha

Dr. Anjulata Singh

Dr. Akshilesh Kr. Rai

Dr. Sunita Dixit

Dr. Supriya Singh

Dr. Nairanjana Srivastava

Name

Dr. Manju Kumari

Dr. Annapurna

Ms. Bharati Chattopadhyay

Signature

Hares

### No: VKM/IQAC-NAAC/2022-23/ Iqac M07/Naac M05

### **Action Taken Report**

- 1. Dr. Khusboo Mishra Ashok Kumar and Dr. Akhilesh Kumar Rai were included in the NAAC committee.
- Criterion wise distribution of AQAR and SSR was made among committee members-Criterion 1 – Prof. Poonam Pandey
   Dr. Khusboo Mishra Ashok Kumar
  - Criterion 2 Dr. Anjulata Singh Dr. Kalpana Anand
  - Criterion 3 Dr. Garima Upadhyay Dr. Anshu Shukla
  - Criterion 4 Dr. Shashikala (AQAR)
    Dr. Akshilesh Kumar Rai & Dr. Manju Kumari (SSR)
  - Criterion 5 Prof. Indu Upadhyay
    Dr. Nairanjana Srivastava
  - Criterion 6 Prof. Niharika Lal Dr. Supriya Singh
  - Criterion 7 Dr. Shanta Chatterjee (AQAR)
    Dr. Shubhra Sinha (AQAR & SSR)
    Dr. Sunita Dixit (SSR)

3. Office staffs were deputed for assistance in different criteria -

Criterion 1 – Sri Vikas Tripathi

Criterion 2 - Smt. Varsha Yadav

Criterion 3 - Smt. Yogita Vishwakarma

Criterion 4 – Dr. Annapurna

Criterion 5 – Smt. Bharati Chattopadhyay

Criterion 7 - Smt. Sakshi Gupta

4. Following dates were decided for discussion with Principal –

**Signature** 

31.01.2023 - Criterion 1

01.02.2023 - Criterion 2

02.02.2023 - Criterion 3

03.02.2023 - Criterion 4 & 5

05.02.2023 - Criterion 6 & 7

Prof. Indu Upadhyay Co-ordinator, IQAC

Prof. Niharika Lal Co-ordinator, NAAC Prof. Rachna Srivastava Principal

Name

Dr. Shanta Chatterjee

Prof. Kalpalata Dimri

Prof. Poonam Pandey

Dr. Garima Upadhyay

Dr. Anshu Shukla

Dr. Kalpana Anand

Dr. Shashikala

Dr. Shubhra Sinha

Dr. Anjulata Singh

Dr. Akshilesh Kr. Rai

Dr. Sunita Dixit Hu

Dr. Supriya Singh

Dr. Nairanjana Srivastava

Name

Dr. Manju Kumari

Dr. Annapurna

Ms. Bharati Chattopadhyay

**Signature** 

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